



CITY OF BANGOR
PARKS AND RECREATION

Parent Handbook

Greetings Parents & Caregivers,

Welcome to Bangor Parks & Recreation Department's Bangor Blast Summer Camp! Our goal is to provide your child with a variety of active, educational and fun activities to challenge their minds and expand their interests. Please feel free to contact us if you have any questions, comments or concerns. We look forward to working with you and your family!

Trisha Cummings

Childcare Coordinator

207-992-4490

Trisha.cummings@bangormaine.gov



Care Options

SUMMER CAMP OPTIONS

Summer Camps run for 8 weeks.

Munchkin Camp - Grade K

- Hours of operation - 7:30am - 5:30pm
- Located at Bangor Parks & Recreation (647 Main Street Bangor, Maine)
- **Phone Number: 207-944-2323**

Mini Camp - 1st Grade

- Hours of operation - 7:30am - 5:30pm
- TBD
- **Phone Number: 207-949-3198**

Monster Camp - Grades 2nd - 3rd

- Hours of operation - 7:30am - 5:30pm
- Located at Fairmount School (13th Street, Bangor, Maine)
- **Phone Number: 207-974-8237**

Mega Camp - Grades 4th - 5th

- Hours of operation - 7:30am - 5:30pm
- Located at Mary Snow School (Milford Street, (off of Essex Street) Bangor, Maine)
- **Phone Number: 207-949-3351**

Purchasing Options:

- Summer Camp programming can be purchased weekly or as a full summer program.

Swimming

Campers will have the opportunity to swim throughout the summer. Participants will swim at the following locations (Days and locations subject to change):

Monday– Wednesday– Fridays: Pancoe Pool

(for Munchkin, Mini and Monster Camps)

Mega Campers will be at Dakin Pool primarily, with some occasions swimming at Pancoe Pool

POLICIES & PROCEDURES

PARENT RESPONSIBILITIES

Payment

Automatic Payments will be withdrawn from your bank account on the Sunday before camp starts.

Payments are removed consecutively for the number of weeks that your child is registered. If for any reason your child's weekly charge does not go through, you must contact Bangor Parks and Recreation to make that payment. Accounts with two or more unpaid past due weeks may result in your child being removed from the program. Payments may also be made at www.bangorparksandrec.com or at the Bangor Parks and Recreation office.

If your autopayment declines, we will automatically attempt to pull the charges two times with your card on file before contacting you. If there is an issue with your card, please reach out immediately.

- **Cancellations**

Automatic \$20 Processing Fee for each week cancelled

- Bangor Parks and Recreation requires a two week notice for all Summer Camp Cancellations due to limited Spots. If the cancellation is received without a two week notice, you will be required to pay for those weeks
- To cancel you must first fill out a cancellation form. To do this you can go to www.bangorparksandrec.com and under forms you will see cancellation form. This must be filled out in order for weeks to be cancelled.

Emergency Information

The Emergency Information & Authorized Pick-Up Form and Permission will be completed as part of your registration. Please make sure all information is kept current and up to date.

Drop-off & Pick-up

- All children **MUST** be walked in by a parent/guardian and signed in with Bangor Blast Summer Camp Staff
- All children must be signed out at the end of the day. We will not release your child to anyone who is not authorized on your pick-up list. Anyone picking up your child must bring a photo I.D. Please notify us of changes by completing an update form.
- On Field Trip Days your child **must** be dropped off at camp no later than 8:30am.
- A late fee of \$15 for every 15 minutes late will be charged to your account if you are late picking your child up. Excessive late pick-ups may result in your child being removed from the program.

Custody Issues

Parents/guardians are asked to notify the Childcare Coordinator of any custody arrangements involving their enrolled child(ren). We ask that you provide documents, such as a divorce decree, that state with whom your child may be released. If at any time there are court documents stating different custody arrangements we ask that you provide that paper work to the Camp Director. At no time will Bangor Parks and Recreation staff become involved in any arrangements/disagreements between parents. Any camp payment arrangements must be handled between the child's parent/guardian(s).

POLICIES & PROCEDURES

CHILD EXPECTATIONS

Behavior

Bangor Parks and Recreation values the importance of promoting positive behavior and appropriate methods of behavior management within the program setting. All children have the right to expect positive approaches to behavior management which will foster self-esteem, respect, tolerance, and self-control. Specific behaviors that are emotionally and/or physically damaging to individuals and/or property are real challenges for adults/staff and the other children, and therefore must be dealt with in an appropriate manner. By encouraging these values Bangor Parks and Recreation will aspire to ensure all participants feel safe, have fair opportunities and are considerate to all. Behavior which seriously interferes with a positive program experience for other participants may result in dismissal and/or suspension from the program. Bullying, teasing, verbal, and physical misconduct are not tolerated.

If your child requires more than 2 staff for a behavior for over 15 minutes, you will be called and your child will need to be picked up within a reasonable time.

Physical Contact

Appropriate physical contact includes high-fives, fist-bumps, handshakes, and hugs when asked. Unwanted or inappropriate touch is not tolerated.

Physical Misconduct

Physical misconduct, including but not limited to: violent outbursts, hitting, punching, kicking, slapping, biting, throwing, or any other physical aggression toward staff or other children is not tolerated. For the safety of our participants, instances of physical misconduct will result in immediate dismissal for the day.

Verbal Misconduct

Any use of violent, inappropriate or suggestive language including threats, teasing, or bullying is not tolerated. Verbal misconduct may be grounds for dismissal.

Verbal Threats

Any threats of life to a child or staff member will result in immediate suspension. Child will be able to return once a plan is determined by staff and parents.

Suspension and Dismissal

We reserve the right to dismiss and/or suspend your child from the programs in the following situations:

- Failure to pay for service.
- Your child is picked up late more than three times
- Required forms are not completed
- Repeated unsafe behaviors
- Physical Misconduct
- Continued disruptive behavior by the child after the parents/guardians have been consulted and appropriate measures have been taken to change such behavior.
- IMMEDIATE suspension and/or dismissal may occur in extreme situations.
- Failure to comply with program policies and expectations

****Refunds will not be given for suspensions or dismissals for that current week.****

Safety

We here at Bangor Parks and Recreation believe that all children and staff have the right to be safe from the threat of physical harm or injury, verbal assault and intimidation. We wish to promote an environment where children are free to learn and have fun without the adverse effects of violence. Any act of verbal or physical violence by an enrolled child in a Bangor Parks and Recreation program will result in disciplinary action up to suspension and/or termination.

Medical Conditions & Allergies

Please let us know of any medical conditions or allergies your child may have to ensure we are delivering the best care.

Due to severe peanut allergies, we strongly discourage sending lunches or snacks that contain peanuts.

Medications

- All medications must be given to the Childcare Coordinator, Trisha Cummings or your child's camp supervisor. A note from the doctor stating medication dosage and times to be given must accompany the container.
- Medication must be contained in the original (child proof) prescription container.
- The prescription bottle must include the name of the child, medication type, dosage, current date, and the physician's name and telephone number.
- A parent or legal guardian must complete and return the medication consent form in order to permit the administration of any medication. A form will be filled out for each individual medication.
- Children may not carry any medication, over the counter or prescription, in their bags at any time.
- All medication will be given back to the parent/guardian each night at the end of the camp day.

Potty Training & Accidents

Children enrolled in Bangor Parks & Recreation programs **must be** potty trained. If your child has an accident, you will be called to come to the building to make sure the child is cleaned up as well as remove any soiled clothing from the building. If your child has multiple accidents, they may be removed from the program.

Illness and Injury

For the safety of all program participants, we reserve the right to send your child home if he/she becomes ill. We will notify you if your child:

- Has a fever
- Is vomiting
- Has a rash
- Has an earache
- Has live lice or evidence of bedbugs or flea bites
- Experiences uncontrolled coughing, persistent crying, or difficulty breathing

General Health

Any child who is not well enough to participate in routine program activities should not attend or be admitted to any camp program. Children must be healthy enough to participate in activities, both indoors and outdoors. If a child at Camp is determined to be sick, a parent or guardian **must** pick up their child in a reasonable amount of time.

What to bring....

Please keep a close eye on the weather each day and dress your children accordingly. On field trip days to ensure the safety of your child we ask that **ALL** children attending the field trip wear their Bangor Blast Summer Camp T-Shirts. As a rule, please have your children bring the following items with them on a daily basis....

- Water bottle
- A lunch & drink (NO GLASS)
- Snacks
- Sneakers
- Bathing suit and towel
- A plastic bag to bring home wet clothes in
- Insect repellent
- Sunscreen (only if your child will not be using the sunscreen provided and must be given to the counselors)
- Hat
- Extra warm clothing
- Rain clothes are always a good idea as well
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Please **DO NOT** allow your child to wear open toed sandals, which can cause injury. **PLEASE LEAVE ALL CELL PHONES, TOYS AND OTHER ELECTRONICS AT HOME.** If we see your child with any electronics or toys from home staff will take them and hold onto them until the end of the day. If it becomes a daily issue a meeting with the Summer Camp Director may be set up.

Lost Items

Please label all personal items. Any items left in the lost and found for an extended period will be donated to local charity. **We are not responsible for lost or damaged items.**

Policy Changes

We reserve the right to change the policies in this handbook at any time. You will be notified of any changes that may occur during the program.

Schedules

Tentative schedules will be made available on Parent's night for specific camps

Munchkin, Mini, Monster and Mega hours– 7:30 am– 5:30 pm

Camp Activities will occur between the hours of 8:30-3:30

BANGOR BLAST SUMMER CAMP

2025 Dates, Themes & Weekly Rates

DATES

June 23rd - August 14th, 2025

****We will be closed Friday, July 4th in observance of Independence Day****

CAMP THEME WEEKS

****ALL SUBJECT TO CHANGE AT ANY TIME!****

June 23rd-June 27th– Friendship Week

June 30th-July 4th- Party in the USA

July 7th-July 11th– Having a Blast in Bangor Week

July 14th-July 18th– Out of This World Week

July 21st-July 25th– Amazing Race Week

July 28th- August 1st– Cruise Ship Week

August 4th– August 8th– Sportsmania Week

August 11th-August 15th: Carnival Week

WEEKLY RATES

Residents

- \$180 per week

Non-Residents

- \$195 per week

Auto Pay: Auto pay allows you to make automatic weekly payments over the course of the summer towards your bill. Your cred/debit card will be billed every Sunday starting the first week your child attends camp until your balance is paid off.

Example: Registered for weeks 1, 4 & 5 / Payment comes out weeks 1, 2 & 3

Cancellation Policy:

There is a \$20 Cancellation fee for each week cancelled. Bangor Parks and Recreation requires a 2 week notice for all summer camp cancellations due to limited spots.

A cancellation form must be filled out for weeks to be cancelled. You can find this at [www. Bangorparksandrec.com](http://www.Bangorparksandrec.com), go to the forms tab, click on cancellation form.